



Maintenance Technician

About Us

Saint Louise House provides a long-term supportive housing program to mothers with children overcoming homelessness in Central Texas. Our proven program provides stable housing and wraparound services with highly individualized support that fosters education, financial literacy, strong family relationships and healthy living, leading to a lifetime of self-sufficiency. With a deep belief in the power of women to transform their lives, their families and our community, the Program Director leads a team that uniquely focuses on the whole family to reach their individual goals and increase self-sufficiency and independence.

Job Description Summary

Saint Louise House is looking for an experienced Maintenance Technician responsible to assisting the Property Manager with the overall operating maintenance and repair of Saint Louise House properties. The Maintenance Worker reports to the Property Manager.

Benefits:

- Competitive Salary
- Paid Time Off (160 hours a year)
- Paid Holidays (10 days a year)
- No on call or weekend work
- Health / Dental / Vision Insurance
- Life and disability Insurance

Duties and responsibilities include, but are not limited to:

- Performs repairs on the property, including painting, carpentry or wall repair, plumbing and electrical, air conditioning, heating etc.
- Cleans, paints, repairs apartments during turnover process
- Assists in maintenance of grounds and common areas, including lawns, flower beds, shrubbery, parking areas, trash pickup area, stairs, etc.
- Provides preventative maintenance
- Responds to service requests, emergencies, safety issues in a timely fashion

- Assists the Volunteers Coordinator with operation of the warehouse including receiving, storing and dispersal of furniture and other in-kind donations.
- Maintains and organizes the tool storage and work space.
- Is very customer service driven, interacts well with clients, visitors, vendors, and staff

SKILLS & EDUCATION AND EXPERIENCE

- A high school diploma or equivalent is preferred.
- A minimum of four years hands-on maintenance experience in areas such as plumbing, electrical, carpentry, HVAC, etc.
- Bilingual a plus